

Creek County Rural Water District #1
PO Box 406
Kellyville, OK 74039

In accordance with the Oklahoma Open Meeting Act, Notice of the Regular Monthly Meeting of the Board of Directors of Creek County Rural Water District #1 to be held at 6:30pm, Thursday December 19th, 2024 at the Water District Office, 139 East Buffalo Street, Kellyville, OK 74039.

Agenda

- I. Call to order
- II. Pledge of Allegiance and Prayer
- III. Approval of minutes of the Regular Monthly Meeting held November 14th, 2024
- IV. Appearances and petitions from the audience and appropriate action
- V. Business for consideration and appropriate action
 1. Discussion and appropriate action to approve any contractor Pay Requests
 2. Approval of monthly bills and vote to pay the same
 3. Report from Engineer - Kyle Sewell
 4. Discussion and appropriate action on Sapulpa Ranches OWRB Loan Forgiveness Application; Commitment of Local Funds
 5. Report from Attorney - Mary Gannaway
 6. Status of the Water District - District Manager, Mitch Conley
 7. Approval of Benefit Unit Transfers and new Benefit Units
 8. Old Business
 9. New or unforeseen business
 10. Adjournment

Date Posted at Meeting Location: _____ Time: _____
Posted By: _____

Creek County Rural Water District No. 1
139 East Buffalo Street - PO Box 406
Kellyville, OK 74039
918-247-6465 ccrwd@tds.net

In accordance with the Oklahoma Open Meeting Act, Minutes of the Regular Meeting of the Board of Directors of Creek County Rural Water District No. 1, held at 6:30pm, Thursday November 14th, 2024, in the Water Office, 139 East Buffalo Street, Kellyville, OK. Board Members present: Stanley Storer, Cathy Pogany, Phyllis Holcomb, Drew Morris, Justin Hamlin, Grant Ellingson and Randall Cornelius. Also in attendance: Mitch Conley, Attorney Mary Gannaway, Robert Kerley, Amy Pardus and Connie Green.

Board Chairman, Storer, called the meeting to order at 6:30pm and read the notice of the meeting.

Pledge of Allegiance and Prayer

Motion - Pogany, - second - Holcomb, the Board accept and approve the minutes of the Regular monthly Board Meeting held October 10th, 2024. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Appearances and petitions from the audience: None

Contractor Pay Requests: Motion - Holcomb, second - Pogany, the Board accept and approve Pay Request Number 4 for \$56,582.89 to be paid through Creek County ARPA funds. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Motion - Hamlin, second Pogany, - the Board approve the monthly bills, with checks #28248 through #28305 in the amount of \$209,417.12. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Report from Engineer Kyle Sewell – Not Present

Motion - Holcomb, second Pogany, - the Board approve the OWRB Loan Forgiveness Application for the Sapulpa Ranches Project. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Attorney Mary Gannaway: Working on revising the By-Laws and also working on revising Policies and Procedures. Updated the Board of the Bronze Oak case. Manager Conley got helpful videos of the faulty tank roof leaking during the rain. Attended the ORWA conference and classes.

Status of the Water District, presented by District Manager Mitch Conley: Updated the Board on the ongoing Plant project. The Corps of Engineers did an inspection of the Plant. All looks good. Christmas party will be December 6th at 6pm. Need to start looking for another truck. The oldest one is past it's time and miles.

November 14, 2024

Motion - Holcomb, second Pogany, - the Board approve the 2025 District Budget as required by USDA – Rural Development. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Motion - Ellingson, second - Hamlin, the Board move to executive session for the purpose of discussing employee Christmas bonuses. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Motion - Pogany, second - Ellingson, the Board reconvene to regular session. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Motion - Hamlin, second - Morris, the Board give each full time employee \$500 as a Christmas bonus, and each part time employee \$300. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Motion - Hamlin, second - Pogany, the Board approve the Benefit Unit transfers and new purchases as follows:

Benefit Unit Transfers

- Donathan, Jon & Cathy
- Pippin, Jerod & Danae
- Deramus, Donald & Collins, Rybekah
- Boyd, Brian Tyler
- Gentry, Paul & Billie
- Stiglet, Jenna & Braxton
- Tripp, Vincent
- Rising, David & Deborah
- Road Runner Realty LLC
- Abrahamson, Kyle & Lindsey
- Milligan, Lorretta & Phillip
- Brinkley, Jeff & Terri
- Shropshire Albritton, Austin
- Renslow, Britt
- Coffey, Rylan
- Upton, Jared

New Benefit Unit Purchases

- Woodworth, Angela
- IONE FARMS LLC
- Harwell, Anthony & Katie
- Tumleson, Ramon & Billie
- Tumleson, Ramon & Billie
- Halvorsen, Mark
- Delgado, Jose
- Rausch Coleman Homes of Tulsa, LLC (28 New)

Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Old Business: None

New or unforeseen business: None

Motion - Holcomb, second - Pogany, the meeting adjourn. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Attested: Chairman/Vice Chairman

Approved: Board
Secretary/Treasurer

Dated: _____

November 14, 2024