

Creek County Rural Water District #1
PO Box 406
Kellyville, OK 74039

Notice of the Regular Monthly Meeting of the Board of Directors of Creek County Rural Water District #1 to be held at 6:30pm, Thursday February 13th, 2025 at the Water District Office, 139 East Buffalo Street, Kellyville, OK 74039

Agenda

- I. Call to order
- II. Pledge of Allegiance and Prayer
- III. Approval of minutes of the Regular Monthly Meeting held January 16th 2025
- IV. Appearances and petitions from the audience and appropriate action
- V. Business for consideration and appropriate action
 1. Approval of monthly bills and vote to pay the same
 2. Report from Engineer - Kyle Sewell and/or Louis Funk
 3. Report from Attorney - Mary Gannaway
 4. Status of the Water District - District Manager, Mitch Conley
 5. Discussion and appropriate action regarding approval of the OKDEQ/ORWA RIG Award Agreement for loan forgiveness to purchase a new HX30 Vacuum Pump Unit
 6. Discussion and appropriate action regarding approval of the ARPA Agreement and Electronic Funds Transfer Authorization between OWRB and The District for the upgrade of 16" and 12" Water Line
 7. Approval of Benefit Unit Transfers and New Benefit Purchases
 8. Old Business
 9. New or unforeseen business
 10. Adjournment

Date Posted at Meeting Location: _____

Posted By: _____

Creek County Rural Water District No. 1
139 East Buffalo Street - PO Box 406
Kellyville, OK 74039
918-247-6465 ccrwd@tds.net

In accordance with the Oklahoma Open Meeting Act, Minutes of the Regular Meeting of the Board of Directors of Creek County Rural Water District No. 1, held directly after the Annual Meeting which began at 6:30pm, Thursday January 16th, 2025, in the Water Office, 139 East Buffalo Street, Kellyville, OK. Original Meeting date of January 9th, 2025 was postponed in accordance with the Oklahoma Open Meeting Act. Board Members present: Stanley Storer, Cathy Pogany, Phyllis Holcomb, Drew Morris, Justin Hamlin, Grant Ellingson and Randall Cornelius. Also in attendance: Mitch Conley, Engineer Kyle Sewell, Attorney Mary Gannaway, Amy Pardus and Connie Green.

Board Chairman, Storer, called the meeting to order at 6:38pm and read the notice of the meeting.

Pledge of Allegiance and Prayer – at Annual Meeting

The newly elected Board Members: Stan Storer, Seat #4 and Justin Hamlin, Seat #5, signed their Oaths of Office, Pledges to attend Board Member Training and were sworn in by Chairman Stanley Storer.

Motion - Pogany, second - Morris, the current positions of officers remain unchanged. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Motion - Holcomb, - second - Hamlin, the Board accept and approve the minutes of the Regular monthly Board Meeting held December 19th, 2024. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Appearances and petitions from the audience: None

Contractor Pay Requests: Motion - Pogany, second - Ellingson, the Board accept and approve final Barnhart Pay Request for \$10,960.79. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Motion - Hamlin, second Pogany, - the Board approve the monthly bills, with checks #28354 through #28399 in the amount of \$180,747.31. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Report from Engineer Kyle Sewell – Bluebell Project with Barnhart is complete and all is in good working order. DEQ Application has been submitted for Sapulpa Ranches Project and now awaits ranking and award status. Submitted DEQ permit for project to upgrade to 16” & 12” lines. Should be able to go out for bids soon. Board asked if there is a way to see how the District is handling the new housing developments. The Engineering Study done in preparation of the expansion addressed that. The District should be able to handle the current number of approved houses.

January 16, 2025

Attorney Mary Gannaway: Revised By-Laws were accepted at Annual Meeting and will go into effect now. Will begin working on revising all other Policies and Procedures. Updated the Board of the ongoing Bronze Oak case. Discussed the Gerard and Kalka status.

Status of the Water District, presented by District Manager Mitch Conley: The new truck will need a utility flat bed. Have been checking on pricing and doing research on several. Submitted application for Loan Forgiveness program through ORWA for Vac Pump. Should know more details over the next month. Can apply again for more equipment in July. All employees have completed their AED, CPR and Safety training and received certificates.

Motion - Pogany, second - Ellingson, the Board approve the Benefit Unit transfers as follows: Preston Pace & Christopher Staiger, Howard & Viola Birk, James & Jodi Jones, Melissa Ward and Michael Odell. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Old Business: Motion - Morris, second - Ellingson, the Board approve Treasurer Holcomb to move funds up to \$600,000.00 to District held bank accounts at Treasurer Holcomb's discretion. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

New or unforeseen business: Motion - Holcomb, second - Cornelius, the Board approve Manager Conley to purchase a utility/flat bed for the new truck. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Motion - Holcomb, second - Morris, the meeting adjourn. Motion passed. Voting: Pogany, Morris, Holcomb, Hamlin, Ellingson, Cornelius. All yes.

Attested: Chairman/Vice Chairman

Approved: Board
Secretary/Treasurer

Dated: _____

January 16, 2025